

Regular Board Meeting of the Town of Poland Board August 10, 2021

Supervisor Kelly Snow called the Regular Board Meeting to order at 6:58 p.m. with the pledge to the flag. In attendance were Town Council members Stevan Hatfield, Norm Gustafson and Terry Walker. Councilman Corey Swanson was absent. Also present were Highway Superintendent Larry Mee, Code Officer Eric Yager, Zoning Officer George Gustafson, Legislator John Davis and Post Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the July 13th Regular Board Meeting. There being none, *Councilman Walker made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Hatfield, Gustafson, Walker

Motion carried.

OLD BUSINESS

- 1) Town Hall - Town Clerk Wallace will reach out to Ridout's Heating & Cooling and King's Heating for estimates on a replacement boiler and possible central air system.
- 2) Court Update - nothing new to report
- 3) EOP - nothing new to report
- 4) NY Street Lighting LED Project - Supervisor Snow has had no response from National Grid.

****First Privilege of Floor**- no response**

LEGISLATOR

- 1) A timber cut was approved at the Erlandson Overview Park in the Town of Carroll.
- 2) Redistricting - above the county level there is conversation regarding changing the boundaries of New York State's 23rd Congressional District. At the County level, the motion to keep the district the same was not approved.

NEW BUSINESS

- 1) Eagle Scout Project - Garrett Carlson relined the basketball court for his Eagle Scout project. After the project, Garrett donated the extra money raised for the project to the Town of Poland for future Hallquist Park project. The board extend a thank you to Garrett for all this hard work and donation.
- 2) ARPA (American Rescue Plan Act) - The Town of Poland received the first payment of \$113,536.00 at the end of July 2021. The 2nd payment will be received at the same time next year. Supervisor Snow is looking into the time line of when the money needs to be spent by. The board will need to come up with ideas to use the money that we receive.
- 3) Elevator Service - over the past few years, the Town Hall, Methodist Church and the Kennedy Library have installed Access Elevators in their buildings. Supervisor Snow will reach out to Access Elevator to see if it is possible to have all three elevators inspected/service at the same time every year.
- 4) Marijuana Retail Dispensaries - All towns need to decide to either opt in or opt out of having Marijuana retail dispensaries in their townships by December 31, 2021. Opting out requires a Local Law and a public hearing. If the town opts out of the retail dispensaries, they will have the option to opt back in at a later time. If the town decides to opt in, they will not be able to opt out in the future. The board would like to have a public

hearing to get the town residents opinion on this matter. Supervisor Snow will contact the town's attorney and would like to schedule a tentative Public Hearing for September 14th at 6:30 pm.

SUPERVISOR

The Town received close to \$128,000.00 for the 3rd quarter sale tax revenue.

TOWN CLERK

- 1) As a result of increasing costs affecting all arenas of their business, Williamson Law Book is announcing a 10% increase in 2022 Annual Support.
- 2) The STW will be having Planning & Zoning Webinars starting in September and ending in December. The webinars will be held every Thursday at 1pm. Anyone interested please contact the Clerk's Office.
- 3) STW updated the town's website with pictures of the Memorial Day Parade that Rose Mary Carver donated to the town.

ASSESSOR

- 1) The Assessment database has been sent to Chautauqua County Real Property Tax Office for the processing of school tax bills.
- 2) The sales verification process is continuing through the month of August.
- 3) The town has been notified of the cyclical reassessment reimbursement for the 2020 project. Towns are eligible for up to 5.00 per parcel depending on the number of towns that conducted a reassessment. The total amount that each town received was \$3,366.50 for 2020 projects. This amount is multiplied by the number of parcels in the municipality. Poland has 1,591 parcels. Our reimbursement amount is \$5,356.10. This amount is to help the town offset any additional expenses that were incurred during the project. For example, hourly wages for any additional staff or assessor hours needed to complete the project, postage for assessment change notices or informational mailings, and newspaper publications, etc.
- 4) In the Towns of Sherman, Mina and French Creek- a portion of this is allocated to me in the form of a "bonus" for the completion of a successful reassessment.

HIGHWAY SUPERINTENDENT

- 1) Working on the 2nd mowing
- 2) Black top job is complete
- 3) Completed 600ft of drainage on Buffalo St. Ext. last week
- 4) Will be completing another 125ft of drainage tomorrow
- 5) Black top at the shop behind the building
- 6) The applications for CHIPS were sent in by certified mail
- 7) Helping other towns with their jobs
- 8) Highway employee's will start taking their vacations

ZONING OFFICER

A town business put up a large sign that needs a variance. They are scheduled for the next Zoning Board meeting.

CODE ENFORCEMENT

- 1) The 57th permit was issued for this year
- 2) The Self-Storage units planned for Route 394 will just get the pad done for this year.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - reported 69 Vehicle & Traffic and 3 Criminal with \$6,415.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- no report

DOG CONTROL - July Report -

LIBRARY - July Report. July 2021 had 501 patrons use the library facilities. 77 patrons used the computers.

We have changed our hours and, hopeful, they will better fit the needs of our community.

Sunday-Closed/ Monday-Closed; Tuesday - 9am-5pm; Wednesday - 9am-1pm, 3pm-7pm;

Thursday - 9am-5pm; Friday - 9am-1pm, 3pm-7pm and Saturday - 9am-Noon.

The Children's Summer Reading Program will continue until August 14th. The Adult Summer Reading Program will continue until September 7th. Story hour will resume September 11th. We will have 0-5yr old from 9am-10am and 6-10yr old from 10:30am-11:30am.

We have finished construction on our elevator/handicap bathroom project. We have also cleaned the basement and are planning to move the children/teen sections to the basement next week.

We have also started a monthly Lego club for children to spend the first Wednesday of each month from 6pm-7pm playing with Legos, completing challenges, building friendships, and becoming comfortable attending library functions. Sign up is available online on Facebook or our website or in person.

We are also starting a book club for adults the 2nd & 4th Wednesday of each monthly from 6pm-7pm. Sign up is available online on Facebook or our website and in person.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$931.77 paid to Supervisor with \$975.83 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (1) Complaints received, one (1) Notice of Violation issued and \$450.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported.

SUPERVISOR SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Hatfield made a motion, seconded by Councilman Walker to pay General Vouchers (255-294) totaling \$20,066.31, Highway Vouchers (124-135) totaling \$13,960.35, Light District #1 Voucher (8) in the amount of \$652.24 and Light District #2 Voucher (8) in the amount of \$181.29.*

Ayes: Snow, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, September 14, 2021 at 7:00 p.m. in the Town Hall.

Other meetings: September 14th - Tentative Public Hearing at 6:30pm

At 8:10 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace, Town Clerk