

Regular Board Meeting of the Town of Poland Board May 12, 2020

Town Supervisor Snow called the Regular Board Meeting to order at 7:14 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson and Stevan Hatfield. Absent was Norm Gustafson and Terry Walker. Due to the Covid-19 pandemic, the meeting was closed to the public but interested residents could call in to a conference call to attend the meeting.

Supervisor Snow asked if there were any corrections or additions to the minutes from the April 14th Regular Town Board Meeting. *Councilman Swanson made a motion, seconded by Councilman Hatfield to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield

Motion carried.

****First Privilege of Floor**** - *no response*

OLD BUSINESS

- 1) Flags for the Town - last year's street flags were used again this year due to the order not being delivered.
- 2) Spring Clean-up - postponed until further notice
- 3) Memorial Day - Bob Swanson would still like to march the parade route as Wreath Bearer since the Memorial Day Parade is cancelled. Town Clerk Wallace would like to still honor the veterans on the town website.
- 4) Access Chautauqua County TV - on hold
- 5) Celebrate CHQ Grant opportunity - National Night Out is moved to the 1st Tuesday in October.
- 6) NY Street Lighting LED Project - on hold

NEW BUSINESS

Summer Recreation - The Summer Rec. program will be cancelled this year due to the Covid-19 Pandemic. Recreation Director Lindquist would like to plan day activities for the local youth as soon as it is permitted.

SUPERVISOR

- 1) Distributed the latest sales tax revenue
- 2) With advisement of the Town Attorney, a letter was drafted to Congressman Tom Reed, requesting the continuation of direct funding for local governments in the next federal stimulus package. The letter will also be sent to Assemblyman Andy Goodell and Senator George Borrello.
- 3) Superintendent Mee reported that as of the last Superintendent's meeting, the CHIPS money was fully funded. It was also believed that even if the state budget was cut the CHIPS money would not be touched.

TOWN CLERK

Received the Court Certification of Completion for Judicial Education from Judge Shields.

HIGHWAY

- 1) Back working at 100% capacity

- 2) Using masks and hand sanitizer when needed.
- 3) Twenty extra masks were ordered for the Highway Department.

ASSESSOR

- 1) The informal hearing process has concluded, and all determination notices from the hearings have been mailed. New construction notices were also mailed to anyone who did not have their new construction assessment included in their reassessment notice in March.
- 2) The Tentative Assessment Roll for 2020 was filed with the Chautauqua County Real Property Tax Office on May 1, 2020.
- 3) Grievance Day is scheduled for June 2, 2020 - the hearings will take place via conference call only. No in person hearings will take place. You must call the Assessor's Office prior to June 2, 2020 to schedule a hearing if you disagree with your new assessment. Grievance forms and supporting documentation must be received by the Assessor's Office prior to Grievance day to be reviewed. No one may participate in a hearing that has not supplied a signed form prior to June 2, 2020.

SUPERVISOR

Spoke with Code Officer Yager regarding complaints received on unmaintained properties. CEO Yager will be sending a warning letter to these properties owners and they will have 30 days to comply. If not in compliance, a fail to comply letter will be sent and another 30 days will be given. If compliance is still not met, a ticket will be sent and a court date will be scheduled.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - no report

CEMETERY- ALAN SHORT-4/15/20-5/12/20: Mowing and trimming; keeping up with yard work; mowing Tucker this weekend and Business as usual.

DOG CONTROL Rebecca Capitano - April Report - no report

LIBRARY - no report

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$697.68 paid to Supervisor with \$793.27 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported one (1) Complaint received and one (1) Notice of Violation issued.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported and \$365.00 in fees forwarded to Town Clerk.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. Councilman Hatfield made a motion, seconded by Councilman Swanson to pay General Vouchers (161-187)

totaling \$15,689.74, Highway Vouchers (72-77) totaling \$9,129.91, Light District #1 Voucher (5) in the amount of \$849.49, and Light District #2 Voucher (5) in the amount of \$233.62.

Ayes: Snow, Swanson, Hatfield

Motion carried.

The next Board Meeting will be Tuesday, June 9, 2020 at 7:00 p.m. in the Town Hall.

Other meetings: None

At 7:45 p.m. Supervisor Snow made a motion, seconded by Councilman Swanson to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield

Motion Carried.

Respectfully submitted,

Bonnita R Wallace

Town Clerk