

Regular Board Meeting of the Town of Poland Board July 14, 2020

Town Supervisor Snow called the Regular Board Meeting to order at 7:06 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson, and Terry Walker. Also present were Justice Judith Shields, Legislator John Davis and Post-Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the June 9th Regular Town Board Meeting. *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor****- Judge Judith Shields reported that the courts are still not open for walk-ins or attorneys with defendants, pleas must be made by mail or court drop box only. Courts are now open to collect mail and answer calls, but no fines can be collected associated with attorneys. The only court cases that may be conducted are dangerous dog cases. As of now, the town has a representative from the district attorney's office here once a month, but if this changes the town would have to hire an attorney to come in for the prosecutions on the cases. The court received an emergency grant of up to \$1000.00 for personal protective equipment for the reopening process. This grant does not require a board vote and the town will be reimbursed for the supplies and equipment that is purchased. The courts may need to give the town constable more hours once the courts reopen to regulate the number of people entering the building.

OLD BUSINESS

- 1) Flags for the Town - the flags ordered for the cemetery just came in but the board decided to hold the flags for next year due to the town receiving the order too late in the season. Town Clerk Wallace will still order more flags next year to have a supply on hand for future years.
- 2) Spring Clean-up - Supervisor Snow will ask Superintendent Mee about scheduling the Spring Clean-up for August 15th.
- 3) Town Hall - none
- 4) Access Chautauqua County TV - on hold
- 5) Celebrate CHQ Grant opportunity - on hold
- 6) NY Street Lighting LED Project - on hold

NEW BUSINESS

- 1) Rabies Clinic - DCO Rebecca Capitano attempted to plan a drive-thru rabies clinic for July 25th. Due to COVID-19, the County Health Department stated there are no set guidelines for a drive-thru clinic at this time, so a Rabies Clinic cannot be scheduled.
- 2) Truck BAN - The BAN payment for the truck is due July 23rd. *Councilman Hatfield made a motion, seconded by Councilman Walker, to pay the BAN payment of \$50,000, plus interest on July 23, 2020.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

SUPERVISOR

Town of Carroll's Highway Superintendent requested a Town of Poland's Highway worker (for shared services) to help tar & chip roads in Carroll. Supervisor Snow received a text from Town of Carroll's Supervisor stating the Town of Poland's Highway Department was placing tar & chip on a business's property in the Town of Carroll. Supervisor Snow called Superintendent Mee to question him on this matter and Mee stated that one man and one truck was helping in Carroll. Supervisor Snow advised him to pull his worker off the job immediately and to return to Poland.

When the town is asked to provide help with the other three town's (Falconer, Ellicott & Carroll), the highway superintendent does not tell the others what is being done, they just ask for manpower. Superintendent Mee was not aware of the private property's tar & Chipping being done.

COUNCILMAN WALKER

Questioned the status of the Violations with the Code Enforcement Office. Code Officer Yager sent out courtesy letter to residents and as soon as the courts open, violation notices will be sent.

COUNCILMAN SWANSON

Questioned about the Sales Tax Revenues for the last quarter. Supervisor Snow reported through July 1st, revenues were down 13.61% from what it was expected to be.

TOWN CLERK

- 1) Southern Tier Graphics will set up remote access for \$5.00 a month, which will come out of the Town Clerk budget.
- 2) DEC launched a new website for license's sales on June 29th. The Town of Poland finally got on line today to sell hunting and fishing licenses.
- 3) Started a contact tracer in the clerk's office for anyone entering the building.

HIGHWAY

- 1) Spent two weeks cutting dead ash trees in our right of way.
- 2) Finished first mowing of roadsides and then broomed loose stone off our oiled roads, then started mowing 2nd time around.
- 3) Helped Ellicott and Falconer with milling and blacktopping jobs.
- 4) Last week we started blacktop patching and have been all over town.
- 5) We re-blacktopped the driveways on Mee Road from earlier drainage project.
- 6) In between we have been crushing gravel at the JMI property.
- 7) Last week, I filed two CHIPS claims, one for the grader and one for oiling. The money should come early September. I'm holding the last \$45,000 in case the State cuts funding as they have indicated they might.

LEGISLATOR

The Flow Control Law was addressed at the last meeting.

CORRESPONDENCE

Read the COVID 19 Chautauqua County update for today.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - JUNE: reported 17 Vehicle & Traffic and 9 Criminal (penal) with \$1,945.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 6/10/20-7/14/2020: Mowing & trimming Riverside Cemetery & Tucker Burial Ground as usual; and Brandon Swanson is doing a great job helping with cemetery duties.

DOG CONTROL Rebecca Capitano - June Report - Got a call about a loose dog, and made calls to start a rabies clinic.

LIBRARY - I opened the library to the public on June 22nd. There are new guidelines people need to adhere to when coming in to borrow library materials. I have posted them on the library door, Facebook and our website. The main point of the guidelines are as follows: You must wear a mask to enter the library. If you cannot wear a mask, I will bring any materials you would like outside to you. There is hand sanitizer at the entrance for the public to use if they wish to browse the shelves. Children must be attended by an adult. Computer use is for business purposes only and there is a time limit of one hour. Children are not allowed to play games on the computers at this time. The library cannot be used as a social gathering place at this time. All materials are to be returned in the drop box on the porch and will be quarantined for 72 hours after they are returned before re-shelving. No late fee fines are being collected at any of the libraries at this time. If you do not want to come into the library, I will still provide curbside check-out. Etcetera.

So far pretty much everyone is respecting the new guidelines. There were a few bumps at first but that's to be expected.

Attendance is not what it was but is slowly creeping upwards. The greatest difference is the lack of children hanging out. With summer rec. cancelled and parents having to be with their children, the difference in the numbers will speak to just how many children actually do use the library in times past.

I am doing a summer reading program this year. I am not doing a virtual program though. I have asked some of the more regular patrons how they felt about a virtual program and the overwhelming answer was - they are tired of having to be stuck in front of computers. So, and this is how summer reading has always been, parents with children can come in and sign up for summer reading. Every ten books the child reads; they get a prize. Older children that have achieved a higher level of reading skills will get a prize after ten chapters in an age appropriate book. The only difference is I sign the child's name into the binder and parents will tell me what books or number of books their child has read. I will also sign a child up over the phone, Facebook messaging or e-mail. So far many of our regular patrons have signed up.

Still no word from the state regarding the grant I applied for last year. We have been told by CCLS director Jan Dekoff that we will HOPEFULLY hear something in July. (One week down...)

If you have any questions at all, please call the library.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$748.59 paid to Supervisor with \$866.77 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received and eleven (11) Notices of Violation issued.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported with \$404.70 in fees forwarded to Town Clerk.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Walker made a motion, seconded by Councilman Hatfield to pay General Vouchers (227-260) totaling \$23,101.72, Highway Vouchers (87-105) totaling \$15,200.19, Light District #1 Voucher (7) in the amount of \$707.54 and Light District #2 Voucher (7) in the amount of \$195.44.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, August 11, 2020 at 7:00 p.m. in the Town Hall.

Other meetings: None

At 7:50 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace

Town Clerk