

Regular Board Meeting of the Town of Poland Board August 11, 2020

Town Supervisor Snow called the Regular Board Meeting to order at 7:05 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson, and Terry Walker. Also present were Justice Judith Shields, Highway Superintendent Larry Mee, Assessor Heather Young-Deyell, Zoning Officer George Gustafson and town residents Tracie & Garrett Carlson and Post-Journal Stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the July 14th Regular Town Board Meeting. *Councilman Swanson made a motion, seconded by Councilman Gustafson to accept the minutes as written.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

****First Privilege of Floor****- Garrett Carlson, a member of the Falconer Boy Scout Troop, approached the board requesting permission to refurbish the Hallquist Park Basketball Court for his Eagle's Project. Garrett has raised \$1000 over the years for this project. The highway department will reseal the court before this project will start. The board approved this request and Supervisor Snow will write a letter of approval for Garrett to take back to his troop. The Town Board thanked Garrett for this wonderful jester.

OLD BUSINESS

- 1) Town Hall - none
- 2) Spring Clean-up - The Spring Clean-up will be August 15th from 9am-noon.
- 3) Court update - The Covid-19 signage, two desk protective shields, alcohol wipes and hand sanitizer were order and received, and will now be submitted to the 8th Judicial District for reimbursement. Last Wednesday Judge Shields attended a skype meeting with the district to discuss current procedures.
- 4) Access Chautauqua County TV - on hold
- 5) Celebrate CHQ Grant opportunity - on hold
- 6) NY Street Lighting LED Project - on hold

NEW BUSINESS

- 1) Supervisor Snow read Resolution #2 - 2020.

STATE OF NEW YORK
COUNTY OF CHAUTAUQUA
TOWN OF POLAND
2020 - RESOLUTION #2

RESOLUTION AUTHORIZING

The Retention and Disposition Schedule for New York Local Government Records (LGS-1). IT IS HEREBY RESOLVED, that the Town Board of the Town of Poland, New York that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Dated: August 11, 2020

Councilman Walker made a motion, seconded by Councilman Hatfield to adopt Resolution #2 - 2020 as presented.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

2) DFT Security Renewal - Received a renewal for the Town Hall and Highway buildings security systems. The amounts are remaining the same as prior years: \$35.95 for the Town Hall and \$20.00 for the Highway building. Superintendent Mee reported the Highway's system needs to be updated. After a brief discussion, the board decided to table the renewal until Town Clerk Wallace contacts Gray Insurance to see for liability purposes, if the Highway building need to have a security system and Supervisor Snow will call for a quote to update the system.

3) M&T CD - the CD came due on the August 10th, and due to the low interest rates, Supervisor Snow moved the money to a separate Money Market account with M&T Bank at a .1% interest rate.

4) Letter from NYSDOT regarding Speed Study on Route 62 - In leu of Mrs. Kapucinski's request, a second speed study was done on Route 62 and a letter was received from the state with the findings from the study. The letter stated that due to the findings, the speed will still not be reduced. The town will now send a letter to Mrs. Kapucinski with the state's letter attached.

SUPERVISOR

Sales Tax revenue sheets were distributed to the board.

COUNCILMAN WALKER

Questioned the Zoning ordinances on the main roads in Kennedy. Attorney Paul Webb sent a letter to the board regarding the findings of the Appellate Division on the matter of the Use Variance that the Zoning Board granted to the proposed Dollar General Store. The Appellate Court reversed the decision that affirmed the Zoning Board of Appeals decision to grant a Use Variance on the grounds that the Zoning Board's decision was not supported by substantial evidence. After board discussion, it was decided to have a joint meeting with the Planning and Zoning Boards, with guidance from Don McCord (from the County Planning Board), to discuss what can and can not be done in this situation in the future.

TOWN CLERK

1) NYS Decals licenses sales started yesterday, August 10th with the new system.

2) Received the Dog Control Officer inspection report from the state. The report was completed on July 8, 2020 and the Town of Poland Dog Control Officer was rated satisfactory.

ASSESSOR

- 1) The analysis of this past year's sales will continue through August and reporting to the NYS ORPTS must be done by the end of the month.
- 2) I would like to comment briefly on the article in the Jamestown Post-Journal published on August 6th regarding the Falconer Central School District. This article was EXTREMELY misleading and most information reported in it was false.
- 3) The Town of Poland, after the reassessment project has an increase in total assessed value of 12,436,881. This is an increase of 19% from the previous total assessed value of the town. There has been NO decrease in taxable assessment within the Falconer School District. In fact, the total increase in total taxable value for Falconer School is 5,152,514, a 6% increase from 2019.
- 4) I am happy to meet with anyone who has questions or concerns regarding this information.

HIGHWAY

- 1) Blacktop patching all over town
- 2) Fixing washouts on the road side for the past two weeks
- 3) Almost done with the second mowing
- 4) Helping other towns with their projects
- 5) The town received money that was not in the budget for the Extreme Winter Recovery.
- 6) Town Clean-up Day is this Saturday from 9-noon.

ZONING OFFICER

- 1) Issuing numerous permits for reroofing, pools and general construction.
- 2) Finding more residents starting before permits are issued and a 50% penalty fee can be add if work is started early.

MONTHLY REPORTS

JUSTICE JUDITH SHIELDS - JULY: reported 19 Vehicle & Traffic with \$2,025.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 7/15/2020-8/11/2020: Repaired a couple minor things on the 345 Mower Tractor; Brendon is mowing at both Cemeteries and I'm keeping up with the trimming; we have two foundations to complete and all is well.

DOG CONTROL Rebecca Capitano - July Report - Had four calls about different dogs running loose. I talked to everyone and gave them warnings. Made follow-up calls on expired licenses.

LIBRARY - The summer reading program is going well. Just last night a patron told me that their child wanted to start reading the books they checked-out right away so they could get more points towards the summer reading prizes! She was saying that the prize incentive is really motivating her children. I've heard similar things from others as well. I have written a few grant applications that I hope to use to invest in countertop shields for between our public computers. I am hoping that the shields will allow school kids to be able to do their school work here at the library. I am also hoping to defer the cost of summer reading supplies. I'll keep you posted as to what happens with them.

Still no word from the state regarding the grant I applied for last year and seeing that

we are now in August I am not hopeful that we will be hearing anything from the state this year.

Attendance is still low, mostly due to the lack of children. Circulation is actually pretty good considering. WE had a total circulation of 1057 for the month of July.

If you have any questions at all, please call me, or use my new e-mail address:

director@kennedyfreelibrary.org.

PLANNING BOARD - no report

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$940.67 paid to Supervisor with \$1,004.17 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported two (2) Complaints received and one (1) Notice of Violation issued.

CODE ENFORCEMENT OFFICER ERIC YAGER - (BUILDING CODE REPORT) zero (0) Inspections Performed, and zero (0) Certificates of Occupancy were reported with \$538.50 in fees forwarded to Town Clerk.

SUPERVISOR KELLY SNOW distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills. *Councilman Swanson made a motion, seconded by Councilman Hatfield to pay General Vouchers (261-295) totaling \$18,203.70, Highway Vouchers (106-123) totaling \$74,944.62, Light District #1 Voucher (8) in the amount of \$741.92, Light District #2 Voucher (8) in the amount of \$204.56 and Justice Court Voucher (5) in the amount of \$1,883.00.*

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion carried.

The next Board Meeting will be Tuesday, September 8th, 2020 at 7:00 p.m. in the Town Hall.

Other meetings: August 15th - Town Wide Clean-up Day from 9am-noon

At 8:31 p.m. Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.

Ayes: Snow, Swanson, Hatfield, Gustafson, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace
Town Clerk