

Regular Board Meeting of the Town of Poland Board March 12, 2019

Deputy Town Supervisor Terry Walker called the Regular Board Meeting to order at 7:04 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, and Stevan Hatfield. Absent were Supervisor Kelly Snow and Councilman Norm Gustafson. Also present were Highway Superintendent Larry Mee, Code Officer Alan Gustafson, Legislator John Davis and town residents Don Holt and Post-Journal stringer Rose Mary Carver.

Deputy Supervisor Walker asked if there were any corrections or additions to the minutes from the February 12th regular Board Meeting. Councilman Swanson made a correction to the minutes regarding the Old Business, Town Hall section of the minutes. The amount Ahlstrom Schaeffer will charge the Town for the installation of the charging units was \$2,200 instead of \$22,000. *Councilman Swanson made a motion, seconded by Councilman Hatfield to accept the minutes with the correction.*

Ayes: Swanson, Hatfield, Walker

Motion carried.

****First Privilege of Floor**** - no response

OLD BUSINESS

- 1) Town Hall - Due to the recent wind storm, the flag in front of the Town Hall came down and was on the ground. The Highway Department will fix the pole and replace the flag as soon as weather permits. Town Clerk Wallace will call Ridouts next month regarding the work that needs to be done to correct the heating issues the town was having this year. The Highway Department will also grind the stump from the tree that was removed in front of the building.
- 2) Memorial Day - A meeting will be held on March 21st for the Village of Falconer, Town of Carroll, Town of Poland and the Falconer/Frewsburg Marching Band Directors to discuss changing the times of each parade to accommodate the attendance of the Marching Band in all three parades and ceremonies. Councilman Walker and Town Clerk Wallace will attend the meeting.
- 3) Employee Training - The Workplace Violence/Sexual Harassment Employee Training will be held on March 10th. Town Clerk Wallace will contact all employees with the time of the training.
- 4) Cemetery Rates - *Councilman Swanson made a motion, seconded by Deputy Supervisor Walker to raise the cemetery burial rates for Riverside Cemetery for Saturdays & Sundays from \$550.00 to \$700.00.*

Ayes: Swanson, Hatfield, Walker

Motion carried.

- 5) Asset/Tag List - nothing new to report
- 6) Railroad Crossing Reconstruction - nothing new to report
- 7) Waterboro Bridge - nothing new to report
- 8) Charging Stations - The Charging Stations are complete and mounted to the buildings at the Town Hall and Highway Department.

NEWBUSINESS

- 1) The 2018 AUD Report was filed on February 14th.
- 2) The HSA was funded on February 16th.
- 3) The Town of Poland will take over responsibilities for the Flag Retirement Ceremony and anyone interested in volunteering to help organize the event, contact Supervisor Snow.

****Second Privilege of Floor**** - no response

ASSESSOR

- 1) The exemption filing deadline has passed.
- 2) The 2019 Reassessment has been postponed for one year. There were many factors that lead to this decision, and is ultimately the best decision for the Town of Poland. The work will continue on for next year.
- 3) Field reviews of all new construction and demolition will begin this Friday and continue on through April on Friday afternoons. I am available by appointment for anyone that would like to meet with me on Fridays.

HIGHWAY SUPERINTENDENT

- 1) Patching potholes & brush hogging the roads
- 2) Hauling in stone
- 3) Hopefully the end of the salt & sand bills
- 4) New employee started - Timothy Putt
- 5) Mark is using vacation time as of March 1st and he will retire in early April.

CODE OFFICER

- 1) Planning board meeting last week - starting to discuss the Zoning Laws & Map according to the Comprehensive Plan. Don McCord, from the County, came to the meeting and will help with the project. It was discovered that some areas of the town may need to be rezoned. The board has also been reviewing the Sign Ordinance.
- 2) After a violation was sent, a building owner converted a commercial property into a residence. The Zoning Law does not allow residential occupancy in a central business district. The owner wants to appeal the violation with the Zoning Board of Appeals.

LEGISLATOR

County Executive's State of the County Address - 2018 the focus was communication and 2019 the focus will be corroboration. Initiatives the County Executive stated in the Address were:

- 1) Will be visiting all the Municipalities in Chautauqua County
- 2) Setting up a Citizen's Advisory Committee (nongovernment committee) to discuss initiatives and ideas
- 3) Regional Solutions Commission to look at consolidation of opportunities and efficiency within the county
- 4) Workforce development
- 5) Ripley's Gateway Center to welcome travelers to New York
- 6) Chautauqua Lake's Consensus Strategy
- 7) Grow Chautauqua Hops & Grains Initiative

MONTHLY & ANNUAL REPORTS

JUSTICE JUDITH SHIELDS - reported 77 Vehicle & Traffic, 7 Environmental Cons. Law (DEC), 5 Criminal and 1 Civil with \$7,705.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 2/13-3/12/19: I have begun spring clean-up. I do have extensive yard work and grave repairs to complete; the driveway is in need of repairs. Can the Highway Dept. look at it or should I hire it out?; We have a dead Ash tree that I will obtain costs on dropping; We have a couple trees at tucker Cemetery that need to be taken down too. One of which may belong to the neighbor; and I am looking for volunteers to repair, scrape and paint the three cemetery benches. I have the paint, brushes and scrapers.

DOG CONTROL BRIAN KING - 2/12-3/11/19: no report.

LIBRARY - February 12, 2019. I attended the training so that I can enter our new books into the Koha system. I do not have to wait for Prendergast to enter any of the books we purchase. YAY! Our patrons are extremely happy.

The Brodart ordering system has smoothed out so we are also getting our popular authors again.

The circulation numbers are still off in Koha. I have been working on scanning the material that we know was causing the numbers to be off, but now there seems to be other issues. I am still hopeful that we will get everything worked out - soon!

I have been discussing summer rec with Rebecca Lindquist. They will be using the library for part of their sessions. We are also working together to arrange an event or two. February's attendance was down, most likely due to the short month and the two additional days we were closed, one being a holiday and the other a snow day. Story hour is really taking off. Every story hour has seen an increase in attendance.

There are no holiday's scheduled in March.

Diane Carey, Kennedy Free Library

PLANNING BOARD - Met 3/7

ZONING BOARD - no report

RECREATION (REBECCA LINDQUIST) - no report

HISTORIAN - REBECCA LINDQUIST- no report

TOWN CLERK BONNITA WALLACE reported \$488.90 paid to Supervisor with \$529.90 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported four (4) Complaints received, two (2) Notices of Violation issued and \$5.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) eight (8) Inspections Performed, and five (5) Certificates of Occupancy were reported.

DEPUTY TOWN SUPERVISOR WALKER distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Deputy Walker asked if there were any questions on the bills.

Councilman Swanson questioned Highway Superintendent Mee on the clothing allowance bill for Mark Cobb and a new phone purchase in the Highway portion of the Verizon bill.

Councilman Hatfield made a motion, seconded by Councilman Swanson to pay General Vouchers (75-113) totaling \$26,492.08, Highway Vouchers (32-49) totaling \$50,612.93, Light District #1 Voucher (3) in the amount of \$870.13, Light District #2 Voucher (3) in the amount of \$238.49 and, Justice Court Voucher (3) in the amount of \$4,667.00.

Ayes: Swanson, Hatfield, Walker

Motion carried.

The next Board Meeting will be Tuesday, April 9, 2019 at 7:00 p.m. in the Town Hall.

Other meetings: none scheduled

At 7:45 p.m. Deputy Supervisor Walker made a motion, seconded by Councilman Swanson to adjourn the meeting.

Ayes: Swanson, Hatfield, Walker

Motion Carried.

Respectfully submitted,

Bonnita R Wallace

Town Clerk