

## **Regular Board Meeting of the Town of Poland Board April 9, 2019**

Town Supervisor Kelly Snow called the Regular Board Meeting to order at 7:06 p.m. with the pledge to the flag. In attendance were Town Council members Corey Swanson, Stevan Hatfield, Norm Gustafson, and Terry Walker. Also present were Highway Superintendent Larry Mee, Code Officer Alan Gustafson, Zoning Officer George Gustafson, Legislator John Davis and town residents Cindy Parsons and Post-Journal stringer Rose Mary Carver.

Supervisor Snow asked if there were any corrections or additions to the minutes from the March 12<sup>th</sup> regular Board Meeting. There being none, *Councilman Hatfield made a motion, seconded by Councilman Gustafson to accept the minutes as presented.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**\*\*First Privilege of Floor\*\***- no response

### **OLD BUSINESS**

- 1) Town Hall - Supt. Mee will contact Ridouts to have them look at the boiler unit. The Highway Department will fix the flag pole outside of the Town Hall as soon as the bucket truck is available.
- 2) Memorial Day - The Speaker for this year's ceremony will be Russ Paine. The first Memorial Day meeting will be on April 30<sup>th</sup> at 7:00 pm. New start time for all three parades are as follows: Frewsburg - 9:00 am, Falconer - 10:15 am and Kennedy - 12:00 pm.
- 3) Flag Retirement Ceremony - The Ceremony will be held on June 12<sup>th</sup>. The first meeting will be on April 30<sup>th</sup> at 7:30 pm.
- 4) Employee Training - Tomorrow, April 10<sup>th</sup>, at 11:00 am.
- 5) Asset/Tag List - nothing new to report
- 6) NY Street Lighting LED Project - Working on another grant to cover the entire project of the LED street lighting.
- 7) Railroad Crossing Reconstruction - Hwy. Supt. Mee will be attending the yearly meeting with the state next week and hopes to get a new report on this topic.

### **NEWBUSINESS**

- 1) *Supervisor Snow made a motion, seconded by Councilman Walker to approve the Town Building BAN Payment for the Town of Poland for \$30,840 plus taxes to be paid on April 12<sup>th</sup>.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

- 2) Southern Tier West Government Conference is May 9<sup>th</sup>. Anyone interested please contact Town Clerk Wallace to register.
  - 3) *Councilman Walker made a motion, seconded by Councilman Hatfield to authorize the Town Highway Department to have Spring Clean-up Day on April 27<sup>th</sup> from 9am- 12pm.*
- Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

- 4) Town of Poland will be holding the Free Rabies Clinic on May 4<sup>th</sup> at the Highway

Building from 1pm - 3pm.

5) The Town received the Property & Casualty Insurance renewal and the price increased from last year. The Trident Municipal package is \$25,091.56, last year's was \$23,244.11 and the Town budgeted \$23,710.00 for this year's insurance. The reason for the increase was in the auto portion which was not due to rates but rather from taking the 2000 & 2002 dump trucks off and replacing them with much higher valued 2019 dump trucks. *Councilman Swanson made a motion, seconded by Councilman Gustafson to pay the Property & Casualty Insurance as presented.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

### **LEGISLATOR**

Last month I reported on the County Executive's State of the County Address and one of the Initiatives the County Executive focused on was the Grow Chautauqua Hops & Grains Initiative. I spoke at Kennedy, Carroll and Kiatone in favor of the project until I spoke with local farmers who informed me the climate is not conducive to growing small grains such as barley. After learning these facts, I voted against this initiative.

### **EXECUTIVE SESSION** - Personnel Matters

**\*\*Second Privilege of Floor\*\*** - no response

### **COUNCILMAN WALKER**

The Town would like to honor Roland Swanson at the Memorial Day Ceremony & Flag Retirement Ceremony.

### **TOWN CLERK**

- 1) Will attend the 2019 NYSTCA Conference in Syracuse on May 5<sup>th</sup>-8<sup>th</sup>.
- 2) Taxes are balanced and will be delivered to the county on Thursday.
- 3) *Councilman Swanson made a motion, seconded by Councilman Gustafson to order the Port-A-Johns for the ball field and Hallquist Park and have them delivered as usual.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

### **ASSESSOR**

- 1) Field work for new construction and demolition is continuing through April on Friday afternoons.
- 2) Anyone with an assessment change will receive their notification in early May.
- 3) The 2019 Tentative Assessment Roll will be filed on May 1<sup>st</sup> and a legal notice will be in the newspaper.

### **HIGHWAY SUPERINTENDENT**

- 1) Have a third of the roads broomed off.
- 2) Started ditch work today
- 3) Finished the work on the pavilion, put in electric and ceiling.
- 4) Fixing plow damage at Library and Town Hall
- 5) Will have Ellicott or Falconer come down to help clean up the streets of the village

### **ZONING OFFICER**

- 1) Starting to have more permits

2) Only had one violation this month

### **CODE OFFICER**

- 1) DEC was called regarding burning of house debris on Sprague Hill Road.
- 2) Final inspection of the new house on Fisher Hill Road.
- 3) Zoning Board will be meeting next Tuesday to discuss the house conversion on Route 394 next to Conti's Auto Repair.
- 4) The Planning Board, with guidance from the county, is still working on updating the Zoning Map & Law.
- 5) The Zoning Board is asked to update the decision that was made regarding the Dollar General Variance. Attorney Webb is working with the Zoning Board on this issue.
- 6) Will continue to work on problem properties in the town.

### **CORRESPONDENCE**

- 1) Received a thank you letter from the Community Foundation for the memorial in honor of Roland Swanson.
- 2) Received a thank you letter from Diane Crandall for the memorial in honor of Roland Swanson.
- 3) Received a resignation letter from Paul Willis for Assist Dog Control Officer position.

### **MONTHLY REPORTS**

JUSTICE JUDITH SHIELDS - reported 52 Vehicle & Traffic with \$6,460.00 forwarded to Supervisor.

CEMETERY- ALAN SHORT- 3/13/19-4/9/19: Working on spring clean-up; tree and brush trimming; filling in pot holes; will meet Superintendent Mee for fixing driveway; additional yard work is underway; and still looking for volunteers to help with bench maintenance.

DOG CONTROL BRIAN KING - 3/13/19-4/9/19: Free Rabies Clinic on May 4<sup>th</sup> from 1pm-3pm.

LIBRARY - April 9, 2019. The library has been informed that 2020 Census will be conducted largely online and because of that, libraries will play a crucial role. A correct count of our population ties directly to our funding and representation in the Federal Government. The System will be providing more information about the 2020 Census and how to prepare over the year.

The circulation numbers are still off in Koha- but getting closer to real numbers.

Prendergast is aware the numbers are off, and are working to remedy the issues. I am still hopeful that we will get everything worked out - soon!

I have submitted a grant application for funding that will go towards the Summer Recreation show Rebecca L. and I talked about, as well as other entertainment/family based shows. Lisa Lynde has reviewed the application and has not contacted me with any additional changes - so we will know the results around April 14<sup>th</sup>.

March's attendance was up - average actually. Thankfully the weather has shifted. Story hour continues to be well attended. Pam Moran, our regular story hour reader was away for the month of March, but Sue Griffin filled in for her and did a wonderful job.

Everyone was very happy that we did not have to stop story hour while Pam was away.

There is no holiday scheduled closings in April - but the Library will be closed on April 20<sup>th</sup>. With the Easter Egg Hunt that day, I am choosing to close. Happy Spring!!!!

Diane Carey, Kennedy Free Library

PLANNING BOARD - no report

ZONING BOARD - next meeting 4/16

RECREATION (REBECCA LINDQUIST) - April 9<sup>th</sup>, 2019: Our Family Bowling held in February went well, and everyone enjoyed their time at Frewsburg Lanes. Next year we will hold this event on a Friday evening for better attendance.

The Annual Easter Egg Hunt will be held the Saturday before Easter Sunday - April 20<sup>th</sup> at Temple School at 10:00 a.m. (rain or shine). Set up time for indoors will be 7:30 a.m. / if outdoors 8:30 a.m. Age groups are 0-3, 4-6, 7-9 and 10-12. This event is assisted by members of Falconer's FBLA, but we could always use more volunteers. We need newspapers!!!

Summer Recreation will start Tuesday July 2<sup>nd</sup> at the Kennedy Free Library. We are holding two shows this year. Charlie & Checkers at 1:00 pm on July 16<sup>th</sup> at the Kennedy Free Library and the Mark Rust Family Show on July 23<sup>rd</sup> at 11:00 am at Hallquist Park (our picnic to follow and all are welcome). We would like to invite everyone from the community to share these events with us.

HISTORIAN - REBECCA LINDQUIST- April 2019: Working on 2018 yearbook, sorting through diaries and typing up 2018 obits. We will be receiving a copy of footage from the 1955 Poland Sesqui-Centennial Parade. I would like to view this to the public and use this as a fund raiser for our flags. It would be nice to have the community together to watch this footage from our past. DVD copies can be made and sold. Anyone with ideas or suggestions, contact me and let me know.

Respectfully, Rebecca Lindquist

TOWN CLERK BONNITA WALLACE reported \$304.71 paid to Supervisor with \$389.40 total disbursed.

ZONING OFFICER GEORGE GUSTAFSON - (ZONING REPORT) reported zero (0) Complaints received, one (1) Notice of Violation issued and \$85.00 in fees forwarded to Town Clerk.

CODE ENFORCEMENT OFFICER ALAN GUSTAFSON - (BUILDING CODE REPORT) two (2) Inspections Performed, and two (2) Certificates of Occupancy were reported.

TOWN SUPERVISOR Snow distributed prior to the meeting the Agenda and Monthly Supervisor's Reports for General Fund, Highway Fund, Payroll Fund, Money Market accounts and General & Highway Budget Reports.

Supervisor Snow asked if there were any questions on the bills.

*Councilman Swanson made a motion, seconded by Councilman Hatfield to pay General Vouchers (including the Property & Casualty Insurance renewal bill in the amount of \$25,091.56) (114-152) totaling \$47,414.87, Highway Vouchers (50-68) totaling \$38,561.05, Light District #1 Voucher (4) in the amount of \$814.65, Light District #2 Voucher (4) in the amount of \$223.79 and, Justice Court Voucher (4) in the amount of \$3,515.00.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion carried.**

**The next Board Meeting will be Tuesday, May 14, 2019 at 7:00 p.m. in the Town**

**Hall.**

**Other meetings:** April 30<sup>th</sup> - Memorial Day meeting at 7:00pm, April 30<sup>th</sup> - Flag Retirement Meeting at 7:30 pm, April 27<sup>th</sup> - Spring Clean-up and May 4<sup>th</sup> - Rabies Clinic.

*At 8:44 p.m., Supervisor Snow made a motion, seconded by Councilman Hatfield to adjourn the meeting.*

*Ayes: Snow, Swanson, Hatfield, Gustafson, Walker*

**Motion Carried.**

Respectfully submitted,

Bonnita R Wallace  
Town Clerk